



**COTSWOLD**  
District Council

# **COTSWOLD DISTRICT COUNCIL**

## **CONSTITUTION**

Version: 2.13

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## Revision history

Revision Date	Version	Description
5 October 2022	2.0	Full document received by Council and various updates approved.
16 November 2023	2.1	Executive Scrutiny Protocol approved by Council for inclusion.
18 January 2023	2.2	Council approved amendments to Part B and Part D1 and approved the Protocol for Electronic Voting and the Cabinet Member Decision Making Protocol for inclusion.
15 March 2023	2.3	Council approved a new Member Code of Conduct, the inclusion of the Monitoring Officer Protocol and an update to Part D1.
24 May 2023	2.4	Council approved a new Member Allowances Scheme.
20 September 2023	2.5	Council approved changes to call in rules and Audit and Governance Committee
12 February 2024	2.6	Budget Protocol updated by the Deputy Chief Executive under authority delegated by Council on 22 November 2022.
1 April 2024	2.7	Updates to the Non-Executive Scheme of Delegation, Planning Protocol, and Members Allowances Scheme
11 October 2024	2.8	Further updates to Part C4 – Non-Executive Scheme of Delegation (relating to planning) and E5 – Planning Protocol agreed by Full Council on 25 September 2024.
4 November 2024	2.9	Updates to the Constitution following the 'Phase 1' transition of services from Publica Group Ltd back to the Council. This has been done using delegated authority to the Director of Governance and Development (Monitoring Officer) authorised by Full Council on 31 July 2024.
22 January 2025	2.10	Inclusion of Ward Member Protocol at Part E14 and amendment to Part D8 Matters of Urgency.
26 March 2025	2.11	Amendments to Part D1 Council Procedure Rules (11.3). New Part D10 Contract Procedure Rules. Amendments to Part E6 Probity in Licensing. Inclusion of E14: Protocol for Webcasting Meetings.
6 January 2026	2.12	Amendments to Parts C3, C4, D9 and E5 agreed by full Council (on 16 July 2025 and 26 November 2025) and under delegated authority. Addition of Part D11.
18 March 2026	2.13	Amendments to Parts B, D11 and E5 agreed by Council.

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